

APP-CSE 2022 FORM
INDICATIVE ANNUAL PROCUREMENT PLAN - COMMON SUPPLIES & EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO26, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: **REGIONAL IRRIGATION OFFICE/LOCOS SUR IRRIGATION MANAGEMENT OFFICE/**
Region: **REGION 1**
Address:

Agency Account Code:
Organization Type:

Contact Person: **Martez B. Galban**
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Position: **Procurement Analyst B**

Items & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Qty. for the Yr	Price Catalogue	Total Amount for the Year									
			Jan	Feb	Mar	Q1 AMOUNT	Apr	May	Jun	Q2 AMOUNT	Jul	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	0	0	10	10	1,393.60	0	0	10	10	1,393.60	0	0	10	10	1,393.60	40	139.36	5,574.4					
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	60	0	10	70	10,600.10	0	0	60	60	9,085.80	60	0	10	70	10,600.10	0	0	60	9,085.80	260	151.43	39,371.8	
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	51471901-AL-I01	ALCOHOL, isopropyl, 68%-- 72%, 500ml (-5ml)	bottle	31	0	0	31	1,350.98	31	0	0	31	1,350.98	31	0	0	31	1,350.98	30	0	0	30	1,307.40	123	43.58	5,360.3
4	51471901-AL-I02	ALCOHOL, isopropyl, 68%--72%, scented, 3,785 liters	gallon	36	0	0	36	16,380.00	35	0	0	35	15,925.00	35	0	0	35	15,925.00	35	0	0	35	15,925.00	141	455.00	64,155.0

COLOR COMPOUNDS AND DISPERSIONS																										
5	12171703-SI-P01	INK, for stamp pad	bottle	0	0	10	10	315.20	0	0	10	10	315.20	0	0	10	10	315.20	0	0	10	10	315.20	40	31.52	1,260.80
FILMS																										
6	13111201-CF-P01	CARBON FILM, A4	box	0	0	10	10	2,210.00	0	0	10	10	2,210.00	0	0	10	10	2,210.00	0	0	10	10	2,210.00	40	221.00	8,840.00
7	13111201-CF-P02	CARBON FILM, legal	box	0	0	10	10	2,085.20	0	0	10	10	2,085.20	0	0	10	10	2,085.20	0	0	10	10	2,085.20	40	208.52	8,340.80
PAPER MATERIALS AND PRODUCTS																										
8	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	100	100	8,372.00	0	0	100	100	8,372.00	0	0	100	100	8,372.00	0	0	100	100	8,372.00	400	83.72	33,488.00
9	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	0	0	20	20	1,081.60	0	0	20	20	1,081.60	0	0	20	20	1,081.60	0	0	20	20	1,081.60	80	54.08	4,326.40
10	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	0	0	23	23	852.38	0	0	20	20	741.20	0	0	25	25	926.50	0	0	20	20	741.20	88	37.06	3,261.28
11	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	0	0	20	20	1,185.60	0	0	20	20	1,185.60	0	0	20	20	1,185.60	0	0	20	20	1,185.60	80	59.28	4,742.40
12	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	0	24	24	288.96	0	0	20	20	240.80	0	0	23	23	276.92	0	0	20	20	240.80	87	12.04	1,047.48
13	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	0	0	5	5	491.30	0	0	0	0	0.00	0	0	5	5	491.30	0	0	0	0	0.00	10	98.26	982.60
14	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	0	0	5	5	592.30	0	0	0	0	0.00	0	0	5	5	592.30	0	0	0	0	0.00	10	118.46	1,184.60
15	14111531-RE-S01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	0	0	55	55	3,889.60	0	0	45	45	3,182.40	0	0	55	55	3,889.60	0	0	45	45	3,182.40	200	70.72	14,144.00
16	14111531-RE-S02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	0	0	50	50	5,096.00	0	0	50	50	5,096.00	0	0	50	50	5,096.00	0	0	50	50	5,096.00	200	101.92	20,384.00
17	14111818-TH-P02	Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30m	roll	0	0	5	5	278.20	0	0	0	0	0.00	0	0	5	5	278.20	0	0	0	0	0.00	10	55.64	556.40
18	14111704-FP-T01	TISSUE, interfolded paper towel	pack	0	0	20	20	666.80	0	0	20	20	666.80	0	0	20	20	666.80	0	0	20	20	666.80	80	34.84	2,787.20
19	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	50	0	0	50	4,342.00	50	0	0	50	4,342.00	50	0	0	50	4,342.00	50	0	0	50	4,342.00	200	86.84	17,368.00
BATTERIES AND CELLS AND ACCESSORIES																										
20	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	0	0	10	10	363.00	0	0	10	10	363.00	0	0	10	10	363.00	0	0	10	10	363.00	40	36.30	1,452.00
21	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	0	0	10	10	197.30	0	0	10	10	197.30	0	0	10	10	197.30	0	0	10	10	197.30	40	19.73	789.20
MANUFACTURING COMPONENTS AND SUPPLIES																										
22	31201610-GL-J01	GLUE, all purpose	jar	0	0	25	25	1,787.50	0	0	15	15	1,072.50	0	0	25	25	1,787.50	0	0	15	15	1,072.50	80	71.50	5,720.00
23	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	0	0	5	5	98.80	0	0	0	0	0.00	0	0	5	5	98.80	0	0	0	0	0.00	10	19.76	197.60
24	31151804-SW-S01	STAPLE WIRE, standard	box	0	0	20	20	448.20	0	0	20	20	448.20	0	0	20	20	448.20	0	0	20	20	448.20	80	22.41	1,792.80
25	31201502-TA-E01	TAPE, electrical	roll	0	0	3	3	56.01	0	0	0	0	0.00	0	0	2	2	37.34	0	0	0	0	0.00	5	18.67	93.35
26	31201503-TA-A01	TAPE, masking, 24mm	roll	0	0	25	25	1,365.00	0	0	20	20	1,092.00	0	0	25	25	1,365.00	0	0	20	20	1,092.00	90	54.60	4,914.00
27	31201503-TA-A02	TAPE, MASKING, 48mm	roll	0	0	25	25	2,665.00	0	0	20	20	2,132.00	0	0	25	25	2,665.00	0	0	20	20	2,132.00	90	106.60	9,594.00

28	31201517-TA-P01	TAPE, packaging, 48mm	roll	0	0	23	23	514.28	0	20	0	20	447.20	0	0	23	23	514.28	0	20	0	20	447.20	86	22.36	1,922.86
29	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	0	20	20	201.80	0	0	20	20	201.80	0	0	20	20	201.80	0	0	20	20	201.80	80	10.09	807.20
30	31201512-TA-T02	TAPE, transparent, 48mm	roll	0	0	3	3	59.91	0	0	0	0	0.00	0	0	2	2	39.94	0	0	0	0	0.00	5	19.97	99.65

HEATING AND VENTILATION AND AIR CIRCULATION

31	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	8	0	0	8	10,957.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,369.68	10,957.44
32	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	1	0	0	1	1,109.68	1	0	0	1	1,109.68	1	0	0	1	1,109.68	1	0	0	1	1,109.68	4	1,109.68	4,438.72
33	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	5	5	4,284.30	0	0	5	5	4,284.30	0	0	0	0	0.00	0	0	0	0	0.00	10	856.86	8,568.60

MEDICAL THERMOMETERS AND ACCESSORIES

34	41112224-TG-T02	THERMOGUN	piece	1	0	0	1	2,532.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,532.40	2,532.40
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MEASURING AND OBSERVING AND TESTING EQUIPMENT

35	41111604-RU-P02	RULER, plastic, 450mm	piece	0	0	5	5	88.40	0	0	0	0	0.00	0	0	5	5	88.40	0	0	0	0	0.00	10	17.68	176.80
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CLEANING EQUIPMENT AND SUPPLIES

36	47131812-AF-A01	AIR FRESHENER, aerosol type	can	10	0	0	10	902.20	10	0	0	10	902.20	10	0	0	10	902.20	10	0	0	10	902.20	40	90.22	3,608.80
37	47131604-BR-S01	BROOM, soft, lambo	piece	0	0	5	5	681.20	0	0	5	5	681.20	0	0	5	5	681.20	0	0	5	5	681.20	20	136.24	2,724.80
38	47131604-BR-T01	BROOM, stick, ting-ting	piece	0	0	5	5	91.00	0	0	5	5	91.00	0	0	5	5	91.00	0	0	5	5	91.00	20	18.20	364.00
39	47131811-DE-802	DETERGENT BAR, 140g	piece	0	0	21	21	174.30	0	0	20	20	166.00	0	0	0	0	0.00	0	0	0	0	0.00	41	8.30	340.30
40	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	50	0	0	50	6,448.00	50	0	0	50	6,448.00	50	0	0	50	6,448.00	50	0	0	50	6,448.00	200	128.96	25,792.00
41	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	10	0	0	10	1,029.60	10	0	0	10	1,029.60	10	0	0	10	1,029.60	10	0	0	10	1,029.60	40	102.96	4,118.40
42	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	4	4	9,162.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	2,288.00	9,152.00
43	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	5	0	0	5	673.40	5	0	0	5	673.40	5	0	0	5	673.40	5	0	0	5	673.40	20	134.68	2,693.60

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES

44	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	8	0	0	8	20,790.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	2,598.84	20,790.72
45	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	10	0	0	10	1,674.40	9	0	0	9	1,506.96	10	0	0	10	1,674.40	9	0	0	9	1,506.96	38	167.44	6,362.72
46	43211708-MO-C02	MOUSE, WIRELESS, USB	unit	0	0	10	10	1,540.00	0	0	10	10	1,540.00	0	0	10	10	1,540.00	0	0	10	10	1,540.00	40	154.00	6,160.00

OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES

47	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	0	0	12	12	177.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	14.82	177.84
48	44101807-CA-C01	CALCULATOR, compact	unit	0	0	5	5	1,734.25	0	0	5	5	1,734.25	0	0	5	5	1,734.25	0	0	5	5	1,734.25	20	346.85	6,937.00
49	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	10	10	87.60	0	0	0	0	0.00	0	0	10	10	87.60	0	0	0	0	0.00	20	8.76	175.20
50	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	5	5	167.15	0	0	5	5	167.15	0	0	5	5	167.15	0	0	5	5	167.15	20	33.43	668.60

51	4411515-Df-B01	DATA FILE BOX	piece	0	0	20	20	1,544.00	0	0	20	20	1,544.00	0	0	20	20	1,544.00	0	0	20	20	1,544.00	0	0	20	20	1,544.00	0	0	20	20	1,544.00	80	77.20	6,176.00
52	44122011-DF-F01	DATA FOLDER	piece	0	0	25	25	1,716.00	0	0	0	0	0.00	0	0	25	25	1,716.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	66.64	3,432.00
53	4410302-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	2	2	907.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	453.96	907.92
54	44121506-EN-D01	ENVELOPE, documentary, A4	box	0	0	30	30	20,192.70	0	0	0	0	0.00	0	0	30	30	20,192.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	673.09	40,385.40
55	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	0	0	30	30	27,814.80	0	0	0	0	0.00	0	0	30	30	27,814.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	927.16	55,629.60
56	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	0	0	5	5	3,692.00	0	0	0	0	0.00	0	0	5	5	3,692.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	736.40	7,384.00
57	44121506-EN-M02	ENVELOPE, mailing	box	0	0	30	30	11,346.00	0	0	0	0	0.00	0	0	30	30	11,346.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	378.20	22,692.00
58	44121504-EN-W02	ENVELOPE, mailing, with window	box	0	0	30	30	13,010.40	0	0	0	0	0.00	0	0	5	5	2,168.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	35	433.68	15,178.80
59	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	0	0	10	10	103.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	10.30	103.00
60	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	0	0	5	5	417.05	0	0	5	5	417.05	0	0	5	5	417.05	0	0	5	5	417.05	0	0	5	5	417.05	0	0	5	5	417.05	20	83.41	1,668.20
61	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	20	20	1,720.80	0	0	20	20	1,720.80	0	0	20	20	1,720.80	0	0	20	20	1,720.80	0	0	20	20	1,720.80	0	0	20	20	1,720.80	80	86.04	6,883.20
62	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	15	15	2,571.45	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	171.43	2,571.45
63	44122011-FO-T03	FOLDER, with tab, A4	pack	0	0	3	3	837.00	0	0	3	3	837.00	0	0	3	3	837.00	0	0	3	3	837.00	0	0	3	3	837.00	0	0	3	3	837.00	12	279.00	3,348.00
64	44122011-FO-T04	FOLDER, with tab, legal	pack	0	0	3	3	964.08	0	0	3	3	964.08	0	0	3	3	964.08	0	0	3	3	964.08	0	0	3	3	964.08	0	0	3	3	964.08	12	321.36	3,856.32
65	44121716-MA-F01	MARKER, fluorescent	set	0	0	20	20	733.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	36.66	733.20
66	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	0	0	20	20	179.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	8.98	179.60
67	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	0	0	20	20	179.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	8.98	179.60
68	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	20	20	155.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	7.76	155.20
69	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	0	0	20	20	275.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	13.78	275.60
70	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	2	2	18,595.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	9,297.60	18,595.20
71	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	0	0	20	20	4,053.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	202.67	4,053.40
72	44121706-PE-L01	PENCIL, lead, with eraser	box	0	0	20	20	415.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	20.79	415.80
73	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	0	0	20	20	3,016.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	150.80	3,016.00
74	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	0	0	5	5	1,198.95	0	0	5	5	1,198.95	0	0	5	5	1,198.95	0	0	5	5	1,198.95	0	0	4	4	959.16	0	0	4	4	959.16	19	239.79	4,556.01
75	44122101-RU-B01	RUBBER BAND, No. 18	box	0	0	2	2	200.10	0	0	2	2	200.10	0	0	2	2	200.10	0	0	2	2	200.10	0	0	2	2	200.10	0	0	2	2	200.10	8	100.05	800.40
76	44121618-SS-S01	SCISSORS, symmetrical	pair	0	0	5	5	202.80	0	0	5	5	202.80	0	0	5	5	202.80	0	0	5	5	202.80	0	0	5	5	202.80	0	0	5	5	202.80	20	40.56	811.20
77	44121905-SP-F01	STAMP PAD, felt	piece	0	0	5	5	174.75	0	0	5	5	174.75	0	0	5	5	174.75	0	0	5	5	174.75	0	0	5	5	174.75	0	0	5	5	174.75	20	34.95	699.00
78	44121613-SR-P01	STAPLE REMOVER, plier type	piece	5	0	0	5	124.50	5	0	0	5	124.50	5	0	0	5	124.50	5	0	0	5	124.50	5	0	0	5	124.50	5	0	0	5	124.50	20	24.90	498.00
79	44121615-ST-S01	STAPLER, standard type	piece	5	0	0	5	702.00	5	0	0	5	702.00	5	0	0	5	702.00	5	0	0	5	702.00	5	0	0	5	702.00	5	0	0	5	702.00	20	140.40	2,808.00

80	44121605-TD-T01	TAPE DISPENSER, table top	piece	5	0	0	5	321.00	5	0	0	5	321.00	5	0	0	5	321.00	5	0	0	5	321.00	20	64.20	1,284.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																										
81	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	0	0	10	10	2,496.00	0	0	10	10	2,496.00	0	0	10	10	2,496.00	0	0	10	10	2,496.00	40	249.60	9,984.00
82	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	0	0	10	10	2,496.00	0	0	10	10	2,496.00	0	0	10	10	2,496.00	0	0	10	10	2,496.00	40	249.60	9,984.00
83	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	0	0	10	10	2,496.00	0	0	10	10	2,496.00	0	0	10	10	2,496.00	0	0	10	10	2,496.00	40	249.60	9,984.00
84	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	0	0	10	10	2,496.00	0	0	10	10	2,496.00	0	0	10	10	2,496.00	0	0	10	10	2,496.00	40	249.60	9,984.00
85	44103105-HP-T43	INK Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	20	20	8,112.00	0	0	20	20	8,112.00	0	0	20	20	8,112.00	0	0	20	20	8,112.00	80	405.60	32,448.00
86	44103105-HP-B43	INK Cartridge, HP F6V27AA (HP680) Black	cart	0	0	20	20	8,112.00	0	0	20	20	8,112.00	0	0	20	20	8,112.00	0	0	20	20	8,112.00	80	405.60	32,448.00
FLAG OR ACCESSORIES																										
87	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	1	1	284.84	0	0	1	1	284.84	0	0	0	0	0.00	0	0	0	0	0.00	2	284.84	569.68
PRINTED PUBLICATIONS																										
88	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	0	0	1	1	37.21	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	37.21	37.21
FIRE FIGHTING EQUIPMENT																										
89	46191601-PE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	5	5	5,720.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,144.00	5,720.00
FURNITURE AND FURNISHINGS																										
90	56101504-CM-W01	MONOBLOC CHAIR, white	piece	50	0	0	50	15,080.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	301.60	15,080.00
91	56101519-TM-S01	MONOBLOC TABLE, white	unit	5	0	0	5	6,177.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,235.52	6,177.60
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
92	60121524-SP-G01	SIGN PEN, black	piece	20	0	0	20	405.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	20.26	405.20
93	60121524-SP-G02	SIGN PEN, blue	piece	20	0	10	30	607.80	0	0	0	0	0.00	0	0	10	10	202.60	0	0	0	0	0.00	40	20.26	810.40
94	60121524-SP-G03	SIGN PEN, red	piece	20	0	10	30	607.80	0	0	0	0	0.00	0	0	10	10	202.60	0	0	0	0	0.00	40	20.26	810.40
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
PERSONAL PROTECTIVE EQUIPMENT																										
95		KN95 FACE MASK	piece	50	0	0	50	5,200.00	50	0	0	50	5,200.00	50	0	0	50	5,200.00	50	0	0	50	5,200.00	200	104.00	20,800.00
96		PREMIUM LATEX GLOVES	piece	50	0	0	50	251.00	50	0	0	50	251.00	50	0	0	50	251.00	50	0	0	50	251.00	200	5.02	1,004.00
*Other Categories																										
97		235/75 R15 AT - TIRE	pc.	4	0	0	4	34,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	8,500.00	34,000.00
98		255/60 r18 HT - tire	pc.	4	0	0	4	48,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	12,000.00	48,000.00
99		3sm Battery	pc.	5	0	0	5	47,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	9,500.00	47,500.00

100		C101 filter	pc.	2	0	0	2	900.00	2	0	0	2	900.00	2	0	0	2	900.00	2	0	0	2	900.00	2	0	0	2	900.00	8	450.00	3,600.00
101		C107 filter	pc.	2	0	0	2	1,700.00	2	0	0	2	1,700.00	2	0	0	2	1,700.00	2	0	0	2	1,700.00	8	850.00	6,800.00					
102		C111 filter	pc.	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	4	360.00	1,440.00					
103		C306 filter	pc.	3	0	0	3	2,400.00	3	0	0	3	2,400.00	3	0	0	3	2,400.00	3	0	0	3	2,400.00	12	800.00	9,600.00					
104		C512 filter	pc.	1	0	0	1	350.00	1	0	0	1	350.00	1	0	0	1	350.00	1	0	0	1	350.00	4	350.00	1,400.00					
105		Diesel	lit.	900	0	0	900	40,500.00	900	0	0	900	40,500.00	900	0	0	900	40,500.00	900	0	0	900	40,500.00	3600	45.00	162,000.00					
106		Engine Oil (4stroke)	lit.	20	0	0	20	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	350.00	7,000.00					
107		Engine Oil (diesel)	lit.	100	0	0	100	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	300.00	30,000.00					
108		Gasoline	lit.	50	0	0	50	2,750.00	50	0	0	50	2,750.00	50	0	0	50	2,750.00	50	0	0	50	2,750.00	200	55.00	11,000.00					

Computer Equipment And Accessories

109	A4tech mouse	pc.	3	0	10	13	5,850.00	3	0	0	3	1,350.00	3	0	10	13	5,850.00	3	0	0	3	1,350.00	32	450.00	14,400.00
110	A4tech wireless mouse	pc.	5	0	0	5	3,350.00	0	0	10	10	6,700.00	0	0	10	10	6,700.00	0	0	10	10	6,700.00	35	670.00	23,450.00
111	Desktop computer set, branded,Core i7, 16gb RAM, 512GB SSD, 2TB HDD	unit	1	0	0	1	75,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	75,000.00	75,000.00
112	Heavy duty copier / printing machine I	unit	1	0	0	1	97,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	97,000.00	97,000.00
113	Laptop Computer, Branded, 16GB Ram, 512GB SSD, 2TB HDD	unit	1	0	0	1	75,432.72	1	0	0	1	75,432.72	0	0	0	0	0.00	0	0	0	0	0.00	2	75,432.72	150,865.44
114	Printer Epson, L1300	unit	1	0	0	1	18,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,500.00	18,500.00
115	Printer, Epson A1300, Wide Format	unit	1	0	0	1	18,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,500.00	18,500.00
116	Printer, Epson L3110, 3 in 1	unit	1	0	0	1	8,000.00	1	0	0	1	8,000.00	1	0	0	1	8,000.00	1	0	0	1	8,000.00	4	8,000.00	32,000.00
117	Pro link UPS	unit	1	0	0	1	8,417.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	8,417.25	8,417.25
118	UNISO mouse pad	pc.	5	0	0	5	325.00	5	0	0	5	325.00	5	0	0	5	325.00	5	0	0	5	325.00	20	65.00	1,300.00

Office Supplies

119		Bondpaper letter s18	ream	10	0	0	10	2,000.00	10	0	0	10	2,000.00	10	0	0	10	2,000.00	10	0	0	10	2,000.00	40	200.00	8,000.00
120		Columnar Book	pc.	5	0	0	5	200.00	5	0	0	5	200.00	5	0	0	5	200.00	5	0	0	5	200.00	20	40.00	800.00
121		Double sided tape	roll	10	0	0	10	300.00	10	0	20	30	900.00	10	0	0	10	300.00	10	0	20	30	900.00	80	30.00	2,400.00
122		Engineers field book	piece	15	0	0	15	4,500.00	15	0	0	15	4,500.00	15	0	0	15	4,500.00	15	0	0	15	4,500.00	60	300.00	18,000.00
123		Epson ink 003 Black	bot.	10	0	0	10	3,600.00	10	0	0	10	3,600.00	10	0	0	10	3,600.00	10	0	0	10	3,600.00	40	360.00	1,440.00
124		Epson ink 003 Cyan	bot.	10	0	0	10	3,600.00	10	0	0	10	3,600.00	10	0	0	10	3,600.00	10	0	0	10	3,600.00	40	360.00	1,440.00
125		Epson ink 003 Magenta	bot.	10	0	0	10	3,600.00	10	0	0	10	3,600.00	10	0	0	10	3,600.00	10	0	0	10	3,600.00	40	360.00	1,440.00
126		Epson ink 003 Yellow	bot.	10	0	0	10	3,600.00	10	0	0	10	3,600.00	10	0	0	10	3,600.00	10	0	0	10	3,600.00	80	360.00	28,800.00

127		Gen. Form 103	pc.	1	0	0	0	1	420.00	1	0	0	0	1	420.00	1	0	0	1	420.00	1	0	0	1	420.00	4	420.00	1,680.00
128		Gen. Form 104	pc.	1	0	0	0	1	430.00	1	0	0	0	1	430.00	1	0	0	1	430.00	1	0	0	1	430.00	4	430.00	1,720.00
129		Gen. Form 105	pc.	1	0	0	0	1	375.00	1	0	0	0	1	375.00	1	0	0	1	375.00	1	0	0	1	375.00	4	375.00	1,500.00
130		Gen. Form 106	pc.	1	0	0	0	1	284.00	1	0	0	0	1	284.00	1	0	0	1	284.00	1	0	0	1	284.00	4	284.00	1,136.00
131		Hardcopy A4 S20	ream	30	0	0	0	30	6,900.00	30	0	0	0	30	6,900.00	30	0	0	30	6,900.00	30	0	0	30	6,900.00	120	230.00	27,600.00
132		Hardcopy A4 S24	ream	40	0	0	0	40	9,600.00	40	0	0	0	40	9,600.00	40	0	0	40	9,600.00	40	0	0	40	9,600.00	160	240.00	38,400.00
133		Hardcopy legal S20	ream	30	0	0	0	30	7,200.00	30	0	0	0	30	7,200.00	30	0	0	30	7,200.00	30	0	0	30	7,200.00	120	240.00	28,800.00
134		Hardcopy legal S24	ream	20	0	0	0	20	5,200.00	20	0	0	0	20	5,200.00	20	0	0	20	5,200.00	20	0	0	20	5,200.00	80	260.00	20,800.00
135		Hardcopy letter S20	ream	30	0	0	0	30	6,600.00	30	0	0	0	30	6,600.00	30	0	0	30	6,600.00	30	0	0	30	6,600.00	120	220.00	26,400.00
136		Mechanical Pencil 7mm	pc.	0	0	0	7	7	631.40	0	0	6	6	6	541.20	0	0	6	6	541.20	0	0	6	6	541.20	25	90.20	2,255.00
137		Pay envelope	box	0	0	0	1	1	290.00	0	0	1	1	1	290.00	0	0	1	1	290.00	0	0	1	1	290.00	4	290.00	1,160.00
138		Pentel Pen (Broad)	box	5	0	0	0	5	2,700.00	5	0	0	0	5	2,700.00	5	0	0	5	2,700.00	5	0	0	5	2,700.00	20	540.00	10,800.00
139		Pentel Pen (Fine)	box	5	0	0	0	5	2,700.00	5	0	0	0	5	2,700.00	5	0	0	5	2,700.00	5	0	0	5	2,700.00	20	540.00	10,800.00
140		Photo paper A4	pad	5	0	0	0	5	525.00	5	0	0	0	5	525.00	5	0	0	5	525.00	5	0	0	5	525.00	20	105.00	2,100.00
141		Pilot ballpen - BPS Black	box	5	0	0	0	5	2,000.00	5	0	0	0	5	2,000.00	5	0	0	5	2,000.00	5	0	0	5	2,000.00	20	400.00	8,000.00
142		Pilot ballpen - BPS Blue	box	5	0	0	0	5	2,000.00	5	0	0	0	5	2,000.00	5	0	0	5	2,000.00	5	0	0	5	2,000.00	20	400.00	8,000.00
143		Pilot ballpen - BPS Red	box	5	0	0	0	5	2,000.00	5	0	0	0	5	2,000.00	5	0	0	5	2,000.00	5	0	0	5	2,000.00	20	400.00	8,000.00
144		Special Paper Letter	pad	10	0	0	0	10	455.00	10	0	0	0	10	455.00	10	0	0	10	455.00	10	0	0	10	455.00	40	45.50	1,820.00
145		Sticker paper A4 Glossy / white	pad	10	0	0	0	10	551.60	10	0	0	50	60	3,309.60	10	0	0	10	551.60	10	0	50	60	3,309.60	140	55.16	7,722.40

Office Equipment and Accessories

146		Clerical table	unit	5	0	0	0	5	26,773.85	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,354.77	26,773.85
147		Junior Executive Chair	unit	5	0	0	0	5	25,000.00	0	0	0	0	0	0.00	5	0	0	5	25,000.00	0	0	0	0	0.00	10	5,000.00	50,000.00
148		LED ligh bulb 15w	pc.	10	0	0	0	10	2,500.00	10	0	0	0	10	2,500.00	10	0	0	10	2,500.00	10	0	0	10	2,500.00	40	250.00	10,000.00
149		Safety Vault 310w530dx870h mm / 445w355dx425h mm	unit	0	0	0	1	1	37,000.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	37,000.00	37,000.00

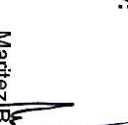
150	Smart TV Samsung 75 in. UA75RU7100	unit	1	0	0	0	1	90,000.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1	90,000.00	90,000.00
151	Steel Filing Cabinet (Lateral)	unit	2	0	0	0	2	32,000.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	2	16,000.00	32,000.00
152	Water dispenser Imaflex got & cold	unit	3	0	0	0	3	40,500.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	3	13,500.00	40,500.00
COMMON OFFICE EQUIPMENT																														
153	Sr. Executive Chair	unit	6	0	0	0	6	42,000.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	6	7,000.00	42,000.00
154	Steel Filing Cabinet	unit	4	0	0	0	4	32,000.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	4	8,000.00	32,000.00
A. TOTAL																														
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																														
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																														
D. GRAND TOTAL (A+B+C)																														
E. APPROVED BUDGET BY THE AGENCY HEAD																														
In Figures and Words:																														
2,440,637.02																														
2,218,760.93																														
221,876.09																														

We hereby warrant that the total amount that reflected in this Annual Supplies /Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

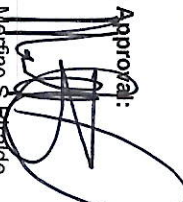
Prepared by:


Gerardo E. Almoro
Property Officer B

Submitted by:


Maritez B. Galban
Procurement Analyst B

Recommending Approval:


Merino S. Bralide
Senior Engineer A

Approved By:


Gertrudes A. Viado
Division Manager A

Date: 8/19/2021 3:32:07 PM